

NAME

LinkedIn URL | Phone Number | Email

Month ##, Year

Hiring Manager Name

Hiring Organization

Hiring Organization Street Name

Hiring City, State Zip Code

Dear Hiring Manager,

I am writing to express interest in the Business Intelligence Engineer position at 123 Bank posted on Indeed. As an analytical and bottom-line driven professional, I will be graduating with my Master of Science in Business Analytics and Project Management. I am energized by analyzing processes and implementing solutions to achieve goals. I am excited to turn my talent for leveraging processes through data to build business intelligence solutions.

In my role as a Business Intelligence Engineer Intern at Amazon Web Services, I created and automated a QuickSight dashboard to improve accuracy and efficiency of monthly sales revenue, resulting in 52% time saving and delivering actionable insights to stakeholders. This achievement allowed for maximized workflow and ensured key performance indicators were met. Additionally, I supported the organization by optimizing ETLs and wrote maintainable underlying SQL queries to load data with low latency for business usage.

Analyzing complex business requirements, compiling market and trend data, and identifying optimal business opportunities to accelerate efficiency and revenue growth is invigorating. 123 Bank is committed to providing clients with great service and powerful financial expertise to help them meet their financial goals. I am motivated by the opportunity to work for an organization with a longstanding history of supporting not only customers but also communities, employees, and shareholders and believes in serving a greater purpose.

My experience, education, and enthusiasm will allow me to thrive and exceed your expectations. Your consideration of my credentials would be greatly appreciated. If you have questions, or if you want to schedule an interview, please contact me at 123-456-7890 or at email@address.com. I look forward to meeting you to further discuss opportunities with 123 Bank. Thank you for your time and consideration.

Sincerely,

Name (Signature)

Name